

**NOTICE OF THE 2020 ANNUAL MEETING OF THE MEMBERS OF
THE SETTLEMENT PATIO HOMES HOMEOWNERS ASSOCIATION, INC.**

You are cordially invited to attend the Annual Meeting of the Members of The Settlement Patio Homes Homeowners Association, Inc. ("Association") scheduled for 5:00 p.m. on Monday, December 14, 2020. Because of the COVID-19 pandemic, the 2020 Annual Meeting will be held using video (Zoom) technology. Please note that the only method of voting in the 2020 election will be by absentee ballot.

You may access the Annual Meeting by registering in advance for the meeting at the following link for Zoom access:

https://rmwbh.zoom.us/webinar/register/WN_EOzgRPx2TkuTxiUnJIF59A

Once you register for the meeting using the link above, you will receive an email with information on how to access the meeting. You should plan on accessing the Annual Meeting starting at 4:45 p.m. on December 14, 2020.

Please return the enclosed completed and signed Absentee Ballot so that it is physically received by the Association on or before 5:00 p.m. on December 11, 2020, by:

Email to: HOA Manager- Kristina Swonke at hoamanager@clarkewyndham.com; *or*
U.S Mail to: The Settlement Patio Homeowners Association, Attn: Kristina Swonke, 3608 E. 29th St., #100, Bryan, Texas 77802; *or*
Deliver to: Kristina Swonke at The Preserve Recreation Center at 17528 Indian Lakes Drive, College Station, Texas 77845

You can only vote by absentee ballot in the 2020 election of Directors. There will be no in-person or live voting at the 2020 Annual Meeting. Nominations from the floor will not be taken at the Annual Meeting. The results of the voting will be announced at the 2020 Annual Meeting. The newly elected Board members will take their positions on the Board as of December 14, 2020.

Please review the enclosed 2019 Annual Meeting minutes. If you have any objection to the proposed 2019 Annual Meeting minutes or any suggested changes, please email Kristina Swonke at hoamanager@clarkewyndham.com with your specific objection and/or your suggested changes. If there are no objections or suggested changes (which must be approved by the Board), the 2019 Annual Meeting minutes will be deemed approved as written at the 2020 Annual Meeting.

The agenda for the Annual Meeting will be as follow:

1. Call to Order at 5:00 p.m.
2. Introductions
3. Approval of 2019 Meeting Minutes
4. Presentation of Financials and Budge Report
5. Developer Turnover
6. New Business
7. Announcement of the Names of Vote Tabulators

8. Election Results [One (1) position for a one (1) year term, one (1) position for a two (2) year term, and one position for a three (3) year term – the persons receiving the most votes will serve the longer terms]
9. Homeowner Forum - All questions must be submitted in writing/by email by December 11, 2020 (see below).
10. Adjournment

SOLICITATION OF VOTE TABULATORS – The Association needs two volunteers who are not running for the Board or related to anyone running for the Board to count votes. If you would like to volunteer to count votes, please contact Kristina Swonke. You must be able to come to The Preserve Recreation Center on Monday, December 14, 2020, prior to the Annual Meeting to count the votes. If there are no volunteers, the votes will be counted by management. The names of the vote tabulators will be announced at the 2020 Annual Meeting.

Per Texas Property Code Section 209.00594(b-1), a person who tabulates votes may not disclose to any other person how an individual voted.

QUESTION FOR THE BOARD AT THE ANNUAL MEETING? - If you have a question for the Annual Meeting, please submit your question by December 11, 2020, by email to Kristina Swonke at hoamanager@clarkewyndham.com *or* by mail to The Settlement Homeowners Association, Attn: Kristina Swonke, 3608 E. 29th St., #100 Bryan, Texas 77802 so that it is received by December 11, 2020. If all questions cannot be answered during the Annual Meeting, Kristina will either mail or email a response directly to you.

Please be advised that, if the 2020 Annual Meeting cannot be held because of technical difficulties or any other reason, the results of the election sent to all owners who have registered an email address.

If you have not registered your email with the Association, you are encouraged to do so at this time.

Questions about the Annual Meeting: Contact HOA Manager Kristina Swonke at (979) 846-1273 or by email at hoamanager@clarkewyndham.com.