

**Duck Haven Homeowners Association, Inc.**  
**3608 East 29<sup>th</sup> Street, Suite 100**  
**Bryan, TX 77802**  
**Telephone: (979) 846-1273**

## Annual Meeting Minutes

<b>Association:</b> Duck Haven Homeowners Association, Inc.	<b>Date:</b> December 18, 2018
<b>Meeting Classification:</b> Annual Meeting of the Members	<b>Time:</b> 5:30pm
<b>Location:</b> Wellborn Community Center- 4119 Greens Prairie Road, College Station, TX 77845	
<b>Board Members:</b>  Paul Clarke, President, Present Victoria Kana, Secretary, Present Tim Ramsey, Director, Present	<b>Others Present:</b>  Roberts Markel Weinberg Butler Hailey Cliff Davis

The Duck Haven Homeowners Association, Inc. Annual Meeting of the Members was called to order by Paul Clarke at 5:47 p.m.

- The quorum is not met.

Paul moves to adjourn meeting, Victoria seconds. Meeting is adjourned at 5:48pm.

The Duck Haven Homeowners Association, Inc. Annual Meeting of the Members was called to order by Paul Clarke at 5:49 p.m.

- Confirmation of quorum at 12%.
- Motion to adopt 2017 Annual Meeting minutes was moved and seconded.

Chris Zarsky presented 2018 Financials and Budget Reports as well as the Annual Budget for 2019 to the Members.

Paul Clarke gave a developer update to the members.

Board of Directors:

- Cliff Davis explained the election process to elect one owner to the Board of Directors.
- Victoria Kana did not receive a nomination in the mail.
- Tim Ramsey, current B.O.D member, volunteers to run again, motion is seconded, he was elected by acclamation.

Topics Discussed:

- Flag Policy is explained
- Metal Buildings

This concludes the purpose for which this Annual Meeting of the Members was called. Paul Clarke, moved to adjourn and the motion was carried by majority vote. The meeting was adjourned at 6:23 p.m.