

Duck Haven Homeowners Association, Inc.
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Board Meeting Minutes

Association: Duck Haven Homeowners Association, Inc.	Date: December 18, 2017
Meeting Classification: Annual Meeting of the Board of Directors	Time: 5:00 pm
Location: Wellborn Community Center- 4119 Greens Prairie Road, College Station, TX 77845	
Board Members: Paul Clarke, President, Present Cindy Miller, Secretary, Present Tim Ramsey, Director, Present	Others Present: Roberts Markel Weinberg Butler Hailey Cliff Davis

The Duck Haven Homeowners Association, Inc. Annual Meeting of the Board of Directors was called to order by Paul Clarke at 5:00 p.m.

- Confirmation of quorum
- Cindy made a motion to adopt 2016 Annual Meeting minutes, Paul seconded.

Chris Zarsky, Controller of Clarke & Wyndham, presented Annual Budget for 2018 to the Board. Paul made a motion to approve the budget, Cindy seconded the motion.

Cliff gave a presentation on the new policies to approve.

- Cindy motioned to approve the Amended & Restated Bylaws, Tim seconded the motion.
- Cindy motioned to approve the Collections & Payment Policy, Tim seconded the motion
- Cindy motion to approve the Solar Energy Devices & Roofing Materials Policy, Tim seconded the motion

This concludes the purpose for which this Annual Meeting of the Board of Directors was called. Cindy moved to adjourn and Tim seconded. The meeting was adjourned at 5:15 p.m.